

INFORMATION FOR LEAGUE STUDENTS

END OF SUMMER 2022 SESSION

CLEAN-OUT

At the end of the summer Session the League building will be **CLOSED** for two (2) weeks starting Sunday, August 21st for routine cleaning and maintenance.

During this 2-week period (August 21st to September 5th), students **WILL NOT** have access to studios or lockers anywhere in the building until Tuesday, September 6th when fall classes begin.

Maintenance and contractors will be doing a thorough cleaning and other work throughout the building and must have a clear and safe environment in which to do their work.

The main office, Art Supply Store, and the Phyllis Harriman Mason Gallery will remain open with limited hours.

STUDIOS

All Students must remove personal belongings, including sketch/drawing pads and boards paintings/canvases, palettes, and personal effects from storage racks and the top of lockers, both in and out of the studio areas. Items should be placed in your current/paid locker or taken home by Saturday, August 20th by 5:00pm, even if you are registered for fall classes.

Any items left in studios or hallways or on top of lockers will be permanently removed from League premises after 5:00 PM, Saturday, August 20th. Lockers that are not in arrears are not emptied during the clean-out.

LOCKERS

If you are not registered for a class in September, you must empty the contents of your locker and process the locker withdrawal in-person during office hours or over the phone (212-247-4510 ext. 6).

Exceptions: (1) Students who are registered for September classes, and (2) members in good standing with a current/paid "Area 2" Member basement locker. Please refer to Office Hours below.

SCULPTURE STUDENTS

Please remove all sculptures from the clay, wood, and casting studios no later than 5:00 PM, Saturday, August 20th. All stands must be cleared out! Remove padlocks, all tools, and personal effects from stands. Stands are property of the League and must be returned to their original condition. (Stands will be assigned to registered students the first week of class by monitors).

STONE SCULPTURE STUDENTS

If registered for September, students may leave one (1) stone or wood piece on an assigned stand or wood area with a September registration ticket attached to the stone or wood piece. The office will print the ticket upon request.

METAL WELDING, CERAMIC, WAX STUDENTS

Please speak with your instructor. (No work will be held or stored anywhere in the building, if found it will be removed from the League's premises)

KILN FIRING

Have your work ready to fire and placed in the shelving area with your paperwork by August 16th.

OFFICE HOURS

Main Office will be open from Monday through Friday 8:30am to 4:30pm, August 22nd through September 2nd (closed Saturday and Sunday). To reach a clerk, please call 212-247-4510 ext. 6 or email info@artstudentsleague.org.

Phyllis Harriman Mason Gallery will be open Monday, August 22nd and Tuesday, August 23rd, and closed Wednesday, August 24th through Monday, September 5th. **Art Supply Store** will be open Monday, August 22nd and Tuesday, August 23rd and closed Wednesday, August 24th through Monday, September 5th.

REGISTRATION FOR FALL AND LAST DAY OF SUMMER CLASSES:

- First day of fall Priority registration: Monday, July 25th
- First day of regular registration: Monday, August 1st
- Last day of summer session: Saturday, August 20th
- First day of fall adult classes: September 6th
- First day of Saturday adult and children's classes: Saturday, September 10th
- First day of Sunday adult and children's classes: Sunday, September 11th



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