

INFORMATION FOR LEAGUE STUDENTS

END OF REGULAR SESSION

CLEAN-OUT

At the end of the Regular Session, **The League building will be CLOSED for one week** starting May 30th (Memorial Day) for routine cleaning and maintenance.

During this 1-week period (May 30th to June 5th), **students WILL NOT have access** to studios or lockers anywhere in the building until June 6th when summer classes begin.

Maintenance and contractors will be doing a thorough cleaning and other work throughout the building and must have a clear and safe environment in which to do their work. **The main office and the Phyllis Harriman Mason Gallery will remain open. Please see below for hours.**

STUDIOS

All Students must remove personal belongings, including sketch/drawing pads and boards, paintings/canvases, palettes, and personal effects from storage racks and the tops of lockers, both in and out of the studio areas.

Items should be placed in your current/paid locker or taken home by Sunday May 29th by 5:00pm, even if you are registered for summer classes. Lockers that are not in areas are not emptied during the clean-out.

Any items left in studios or hallways or on top of lockers will be permanently removed from League premises after 5 PM, Sunday, May 29.

LOCKERS

If you are not registered for a class in June, you must empty the contents of your locker and process the locker withdrawal **in-person during office hours or over the phone (212-247-4510 ext. 6)**

Please refer to Office Hours below. Exceptions:
(1) Students who are registered for June classes, and
(2) members in good standing with a current/paid **"Area 2"** Member basement locker.

SCULPTURE STUDENTS

Please remove all sculptures from the clay, wood, and casting studios no later than 5:00 PM, Sunday May 29th. All stands must be cleared out! Remove padlocks, all tools, and personal effects from stands. Stands are property of The League and must be returned to their original condition. (Stands will be assigned to registered students the first week of class by monitors).

STONE SCULPTURE STUDENTS

If registered for June, students may leave 1 stone on an assigned stand with June registration ticket attached to the stone. The office will print the ticket upon request.

METAL WELDING, CERAMIC, WAX STUDENTS

Please speak with your instructor.

KILN FIRING

Have your work ready to fire and placed on the shelving with your paperwork by May 22nd.

OFFICE HOURS

The Main Office: will be open from Tuesday, May 31st to Friday, June 3rd 8:30am to 4:30pm. The office will be closed Saturday-Sunday. To reach a clerk, please call 212-247-4510 ext. 6 or email info@artstudentsleague.org

Phyllis Harriman Mason Gallery: Tuesday, May 31st - Friday, June 3rd 10:00 am to 7:00 pm
Closed Saturday & Sunday.

The League Art Supply Store: Closed for inventory

- Last Day of Regular session: Sunday, May 29th
- First Day of summer registration: Monday, May 9th
- First day of adult summer classes: Monday, June 6th
- First day of Saturday children's classes: Saturday, June 11th
- First day of Monday - Thursday children's classes: Tuesday, July 5th



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