

MINUTES OF A MEETING OF THE BOARD OF CONTROL OF THE ART STUDENTS LEAGUE OF NEW YORK, HELD JUNE 9, 2021, PURSUANT TO NOTICE DULY GIVEN, VIA INTERNET TELECONFERENCE (ZOOM).

1. The meeting was called to order at 6:00 p.m. with President Robin Frank in the chair.

Board of Control (BoC) Members Present: Robin Frank, Beth Berns, Charlotte Bialek, Cathy Blake, Charles Sincero Chenet, Jack Gordon, Jack Howard-Potter, Stephen Rosenthal, Jacquetta Szathmari, Charles van Horne, and Brian Zukauskas. Absent: Marcie Bronkar

Also present: Michael Hall, Executive Director; Karen Gaines, CFO; Manager Thomas Tacik, taking minutes; Elizabeth Kingman, Director of Development; Paul Livornese, Director of Marketing & Creative Services; and Katharine Winter-Cevallos, Manager of International, Veterans & Certificate Programs & Services.

2. President Frank reviewed the meeting agenda and introduced staff members who would be giving departmental presentations.

Manager of International, Veterans & Certificate Programs & Services Katharine Winter-Cevallos provided an overview of the Certificate Program. Board Member Charles Van Horne asked about statistics for program completion, enrollment, and retention. Executive Director Michael Hall discussed relationships between The League and other teaching institutions through Memoranda of Understanding. There followed a discussion regarding in-person attendance requirements for certificate students, fees and competitive programs.

Director of Marketing & Creative Services Paul Livornese provided an update on marketing initiatives, design work, and advertising campaigns. Board Member Jack Howard-Potter inquired about special designs for the upcoming 150th anniversary. Board Member Beth Berns suggested a Board of Control resolution to approve new logo designs.

Director of Development Elizabeth Kingman reported on fundraising initiatives and discussed gala and event planning.

Chief Financial Officer Karen Gaines presented the most recent financial reporting. Ms. Berns led a discussion on The League's draw-down policy.

Director of Programs Robert Telenick reported on registration and class revenue figures. There followed a discussion regarding plans for fall reopening, COVID safety precautions, and the potential for vaccination protocols.

President Frank opened a discussion regarding increasing the locker rental fees. Mr. Hall reviewed a report on locker statistics.

Resolution: Upon a motion duly made and seconded, the Board of Control approved the increase of locker rental fees.

Ms. Winter-Cevallos, Mr. Livornese, Ms. Kingman, and Ms. Gaines left the meeting at this point.

President Frank returned to the meeting agenda.

3. **Approval of Minutes:** The minutes of the previous meeting of the BoC, held May 12, 2021, having been circulated to the Board Members, and upon a motion duly made and seconded, were approved.
4. **Membership Reinstatement Requests:** Upon a motion duly made and seconded, the following requests for membership reinstatement were approved:

Indra Avens
Erik Brobyn
Larry D'Arrigo

Richard Glance
Mi Ok Kim
Gabriel Medina

Jordan Ottrando
Gloria Patton
Jennifer Zala

5. **Certificates of Completion:** Upon a motion duly made and seconded, the following Certificates of Completion were approved:

Painting

Antonio Pedro Brito e Cunha Cassiano Santos
Yassami Leila
Young Shin Kim
Michael James Murton
Rihomi Sato
Liangzi Wang

Sculpture

Canan Atalay

Printmaking

Miho Hiranouchi

6. **President's Report:** President Robin Frank will report to the Board of Control in Executive Session following this meeting.

7. **Executive Director's Report:** Executive Director Michael Hall reviewed departmental reports and provided updates on the following:

- Status of gallery exhibitions and events planning
- June classes update: In-person and online class statistics and revenue; Instructor response on return to in-person classes; COVID safety response; Registration fee increase response
- Building and scaffolding update: End of August target; Conversations with Extell
- Staff: Office layout; Return to office

8. **Committee Reports:**

Finance: Committee chair Beth Berns discussed the committee's recommendation for altering the budget figures for Fiscal Year 2022.

Resolution: Upon a motion duly made and seconded, the Board of Control confirmed the fiscal year 2022 Budgeted Revenue as \$12,291,527 and approved a small reduction in the 2022 Budgeted Expenses from \$12,350,527 to \$12,290,527 with a \$60,00 reduction in Consulting expenses. The final fiscal year 2022 approved Operating Budget has a cash surplus of \$1,041.

Programs: There was no committee report.

Constitution Reform: Committee Chair Vice President Charlotte Bialek provided an update on a recent committee meeting regarding amendments to the by-laws governing membership.

Collections: President Robin Frank reviewed artworks recommended for acceptance to the Permanent Collection from the temporary collection.

Resolution: Upon a resolution duly made and seconded, the Board of Control approved the following works for the Permanent Collection:

- 1) Susan Cirigliano, *There's No Place Like Home*, 2020, ink drawing on paper, watercolor wash, 22" x 30".
- 2) Michael Burban, *Man with Glasses*, 2005, red chalk on paper, 19" x 16" (framed)
- 3) David Tumblety (Faragasso student), *Bust of Jack Faragasso*, 2019, bronze, including base: 19" x 7" x 7". Donated by Gregory Belok, (Faragasso student 2009-16)
- 4) Robin Smith, *Henry*, 2014, oil on canvas, 22.5" x 22.5"
- 5) Erick Alberts, *Figure Drawing*, 2008, charcoal on paper, 37" x 48"
- 6) Erick Alberts, *For Jeff Thomas*, oil on canvas, 17.5" x 19.5"

Development: Committee Chair Jacquetta Szathmari provided an update on recent committee activities.

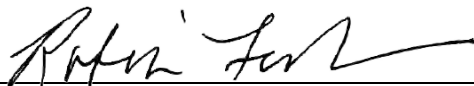
Building: Committee Chair Stephen Rosenthal reported on in-progress HVAC work, stating that refurbishing of the system is almost complete, pending engineer review. Also approved were upgrading of spray booth in basement, and installation of ductwork in studio 12. Mr. Rosenthal also reported on the following: proposals for a split unit HVAC system for the server and maintenance rooms; and update on elevator re-design and renovation proposals; in-progress exterior survey, pending scaffolding removal; updates on the certificate of occupancy; and in-progress special meetings on building planning.

Member Outreach & Communication: Committee chair Brian Zukauskas provided an update on the progress of the next newsletter, targeted for release in early September. The committee will be reaching out to Board Members for committee updates.

There were no further committee reports.

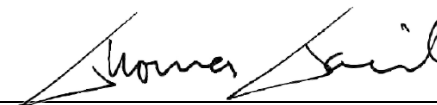
9. New Business: Vice President Charlotte Bialek provided an update on plans for an upcoming Board of Control retreat. President Robin Frank mentioned instructor William Behnken's recent award and donation to The League.

There being no further business, and upon a motion duly made and seconded, the meeting was adjourned to Executive Session at 8:30 p.m.



Robin Lechter Frank, President

Date 9/14/2021



Thomas Tacik, Staff Member (Taking Minutes)

Date 9/14/2021
