



## ***Annual Holiday Art Sale 2021, December 14 – 24*** ***Participation Lottery November 10-21***

**Please read carefully before you submit a lottery form:**

### **ELIGIBILITY**

Open to any student registered for a December 2021 class by 11:59 pm on November 24. Lottery entry does NOT guarantee a ticket for the Holiday Art Sale. F1 status students may not take part in the sale.

### **LOTTERY FORM AND TICKET PICK UP**

- There will be a lottery for Holiday Show tickets November 10-21. You can submit a lottery entry online at <https://tinyurl.com/holidayshowas> or in person in the office.
- You must be registered in a class for the entire month of December to fill out a lottery ticket.
- You may only fill out one lottery ticket. Duplicates will result in disqualification.
- Tickets will be drawn at random and winning students will be notified by email on November 24. You must reply and accept by November 29 or the ticket will go to the next person on the list.
- The following number of tickets will be drawn:  
50 printmaking (print rack), 50 sculptures (floor), 25 sculpture (wall), 450 painting, drawing and printmaking (wall only)
- Upon agreement you must collect your numbered ticket from the office in person.
- If you withdraw from class, your work will be removed from the sale.
- Tickets are non-transferable.

### **ARTWORK SUBMISSION (FOR TICKET RECIPIENTS ONLY):**

- You may only submit ONE work of art. Submitted work may not be changed or substituted, nor do we allow for price changes. Only if this work sells may you enter a new work. See “Sold Work” below.
- An administrative fee of 10% is deducted from each sale based on list price.
- Artwork must be original and signed (front or back of work).
- No wet paint; no digital or mechanical reproductions of original artwork; no photography

### **PAINTINGS, PRINTS, AND DRAWINGS**

- Framed work– Plexiglas only! Works framed with glass will not be accepted.
- Paintings and framed works must have screw eyes and wire on back – ready to hang securely.
- Unframed works on paper must be matted with a picture-hanging tab securely affixed to the back.
- Artwork affixed with tape or inadequately prepared for hanging will not be accepted.
- Maximum size is **34”** in longest dimension (including frame and/or matting).
- Maximum sale price is \$1,000 for paintings, prints or drawings.

### **SCULPTURE**

- Maximum weight/size is **75 lb. 24”** in longest dimension for floor work and 34” in longest dimension for wall work.
- Maximum sale price is \$1,500 for sculptures.
- Sculptures must be stable and securely attached to a base (if there is a base).

**- See other side for Delivery, Sales and Pick-up of work -**

### CAUSE FOR DISQUALIFICATION

- Duplicate lottery entry
- Non-registration or drop out of December classes
- Transfer of ticket to another student
- Incomplete or illegible lottery tickets

### ARTWORK DROP-OFF SCHEDULE

- Work may only be delivered to The League's Phyllis Harriman Mason Gallery (2<sup>nd</sup> floor) on Monday, December 6, 9:30 am – 5:00 pm to Wednesday, December 8, 9:30 am – 8:00 pm
- Place adhesive numbered sticker, on the front, lower right corner of your work. Do NOT place on Plexiglas – please use the frame.
- Check both parts of the submission forms for accuracy. The League is not responsible for mistakes due to irregular or illegible handwriting.
- Securely attach the bottom portion of the form to the back of your work.
- Deliver work and top portion of form to Gallery Attendant. You do not keep any part of the form.
- Please check price lists at the beginning of show and immediately notify Gallery Assistant Matt Cascone of any mistakes: [mcascone@artstudentsleague.org](mailto:mcascone@artstudentsleague.org).
- Any work or forms not following regulations will not be accepted

### SOLD WORK

- If your work is sold, you will be notified by phone.
- To replace a sold piece, follow same procedure and use the same number as the initial artwork. Gallery attendant will have extra adhesive numbered stickers.
- Replacement work must be the same or smaller dimensions as the sold work in order to be placed in the assigned location or it will not be exhibited.

### ARTWORK PICK-UP SCHEDULE

- Wednesday, December 29, 9 am – 5 pm and Friday, December 31, 9 am – 5 pm only.
- **Unsold work that is not picked up will not be stored – it will be discarded.** If you are unable to pick-up your work in person, it is your responsibility to make arrangements for someone to pick it up for you. Before work can be released, that person will be required to present a photo ID and a written, signed permission letter from you. Please include your student ID and artwork number in the letter.

### HOLIDAY ART SALE CALENDAR

November 10-21	Students registered for December can fill out lottery ticket
November 24	Students who are selected from lottery are notified
November 25	ASL closed for Thanksgiving
December 6	Drop off work to the Gallery, 2 <sup>nd</sup> floor 9:30 AM to 5:00 PM
December 4	Members Annual Meeting - Gallery closes at 5:00 PM
December 8	Drop off work to the Gallery, 2 <sup>nd</sup> floor 9:30 AM to 8:00 PM
December 14	Opening of Annual Holiday Art Sale
December 24	Sale ends 4:30 PM
Dec 29 & 31	Pick-up of unsold works from 9:30 AM to 5:00 PM