



The Art Students League of New York

215 West 57th Street, New York, NY 10019 TEL: 212-247-4510 FAX: 212-541-7024
www.theartstudentsleague.org EMAIL: info@artstudentsleague.org

APPRENTICESHIP

Application Guidelines and Form

HOW TO APPLY

Applicants will send the following materials for review (Materials will not be returned):
Incomplete applications will be disqualified from review

- A letter of intent stating how the applicant plans to benefit from the program, and any other pertinent information
- A short bio/resume. No more than 2 pages.
- 12-20 numbered jpg. Images, 72 dpi, of personal artworks on MAC/PC-compatible CD. CD must be clearly marked with name and contact information.
- Image list with: title, medium, size, year
- Three confidential letters of recommendation sent directly to the League by recommender.
- Any other supporting materials such as reviews, newspaper articles, websites, exhibition catalogues, brochures, etc.

Ongoing review process

Send your completed application to:

Apprenticeships
Art Students League of New York
215 West 57th Street
New York, NY 10033

Please address all questions in writing to:

James McElhinney
Academic Coordinator, Apprenticeships
Art Students League of New York
215 West 57th Street
New York, NY 10019
Email: apprentice@artstudentsleague.org



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APPLICATION

APPRENTICESHIP PROGRAM, ART STUDENTS LEAGUE OF NEW YORK

Last Name/First name/ Middle name or initial Social Security Number

Home address: Street Apartment #

Home address: City State Zip or Postal Code

Country Home Phone Number Cell Phone Number

Email address www. Website

Date of Birth: dd/mm/yy Place of Birth

Emergency Contact Name Phone Number

Relationship: Parent Family member Spouse Partner Friend

United States Citizen? YES NO

If you checked "NO", what is your nationality? _____

Ethnicity (optional)

Hispanic/Latin; African-American; European/white; Native American/Pacific Islander;
 Middle Eastern; African; India/Pakistan; Asian; Other: _____

Are you a legal Resident Alien? YES NO

Are you traveling under a Visa? YES NO

If you checked "YES", how long is your visit to the United States? _____
End date: dd/mm/yy

Are you enrolled at the Art Students League? YES NO

If you checked "yes", when did you enroll? _____ Student ID: _____

Please name instructors with whom you have worked _____

Deadline and year you are applying for: _____

Select available Mentors in order of preference:

(1) _____ (2) _____ (3) _____

Names of references:

(1) _____ (2) _____ (3) _____

Consider this application for Assistantship Program Yes No

Special Needs or challenges (optional): _____

Note -You are not required to disclose information of a highly personal nature, but you may wish to advise us of any special needs or challenges you may have. You may attach a disclosure of personal needs to this application if you so choose.

- *I the applicant attest that I have read the attached prospectus and FAQs and understand them. The information provided in this application is true and correct according to the best of my knowledge.*
- *I understand that I will not have access to the information disclosed in the reference letters*
- *I agree to abide by guidelines governing applications, reviews and participation in Apprenticeship at the Art Student League of New York.*
- *I understand that if I am selected for the mentorship program there is a \$ 400 monthly fee.*

Applicant Signature: _____

Date signed: dd/mm/yy _____

APPLICATION CHECKLIST

Please attach to your application when complete (materials will not be returned).

One page cover letter stating what you seek to accomplish

Short Biography/Resume: 1-2 pages

Completed application form

List of recommenders (who will send letters directly to ASL)

20 jpg, 72 dpi, images on CD

Detailed list of images *on an 8.5 by 11 page, typewritten or written on a word processor*

Catalogue, reviews, supporting materials *if such is available*



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RECOMMENDATION FORM FOR MENTORSHIP

Please type or print clearly in ink and attach additional sheets of paper if needed.

Applicant's Name _____ Date _____

Dear _____,

The above named applicant has applied to the Art Students League of New York for a mentorship and has named you as a reference. Any information you may provide regarding character, talent, and motivation will be appreciated. All information will be considered confidential.

Please respond on this form (use other side if needed) and return it to the League's office at your earliest convenience. Thank you for your assistance.

Sincerely,

James McElhinney
Academic Coordinator, Apprenticeships



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